

STONEWOOD TOWERS PROCEDURE NO. 44

SUBJECT: Use of A/C Access Room

POLICY: The following procedure was originally developed using guidelines provided by the CBFD Fire Inspector circa 2014.

1. Rooms with electric meters shall not be used for storage. These are on floors 3, 7, 11, and 16. The ground floor and second floor a/c access rooms are also unavailable for use as storage rooms.
2. All other a/c access rooms may be used for limited storage based on the following guidelines:
 - a.) A line is to be painted on the floor of each access room marking a passageway from the walkway door to a/c area. No items are permitted in the passageway.
 - b.) Storage items shall be neatly packaged or placed in bins and must be clearly marked with the unit number and name of owner.
 - c.) No hazardous material or highly combustible items such as paint or chemicals are to be stored. Building or construction supplies are also not allowed.
 - d.) No large items such as household furniture, appliances, etc. are to be stored in these rooms.
 - e.) Per Article VI bicycles are not permitted to be stored in the a/c storage rooms.
3. Meter rooms will display a sign indicating that this is not a storage room and any item left will be disposed of.
4. The rooms should be inspected by the property manager, or his/her representative to ensure compliance. The manager and board reserve the right to remove any item not deemed appropriate by them or the Fire Inspector. Failure to comply with the guidelines listed above shall result in action by The Board or the property manager pursuant to Procedure 28.